



ज़ाकिर हुसैन दिल्ली कॉलेज (सांध्य)

Zakir Husain Delhi College (Evening)

दिल्ली विश्वविद्यालय (University of Delhi)

जवाहरलाल नेहरू मार्ग, नई दिल्ली - ११०००२ Jawaharlal Nehru Marg, New Delhi - 110002  
Phone: 011-23231899 Website: <https://zhdce.ac.in/> E-mail: [zhpge.college@gmail.com](mailto:zhpge.college@gmail.com)

### Internal Assessment Mechanism

Zakir Husain Delhi College (Evening), a constituent institution of University of Delhi, is committed to upholding the university's principles and standards for internal assessment and grievance resolution. The college prioritizes fostering continuous learning opportunities and providing avenues for students to enhance their academic performance. It meticulously adheres to the guidelines established by the University of Delhi regarding syllabi and assessment methodologies.

**Adherence to University Ordinance VIII-E:** Faculty members at Zakir Husain Delhi College (Evening) strictly adhere to the directives outlined in University of Delhi Ordinance VIII-E regarding internal assessment. This ordinance mandates the modification of specific ordinances governing examination schemes for various courses to align with the internal assessment guidelines delineated within this ordinance.

**Diverse Assessment Strategies:** Faculty members employ a diverse range of internal assessment strategies to comprehensively evaluate students across different dimensions of knowledge acquisition and understanding.

### Assessment Pattern for Courses under the Undergraduate Curriculum Framework – 2022

#### *Continuous Assessment*

An integral part of the Undergraduate Curriculum Framework – 2022 (UGCF-2022) involves continuous assessment, particularly in courses where one credit is attributed to tutorials. This entails the development of an objective assessment process to evaluate various tutorial activities continuously. These activities encompass a range of tasks such as literature review, group projects, and creative writing. Within the continuous assessment framework, a portion of the allocated 40 marks is designated for class attendance, wherein specific marks



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distribution is based on attendance percentage. Notably, attendance does not factor into continuous assessments for practical components.

### ***Internal Assessment (IA)***

The Internal Assessment (IA) structure encompasses class tests, assignments/presentations, and attendance. For example, in a 25-mark IA, class tests contribute 10 marks, assignments/presentations contribute 10 marks, and class attendance contributes 5 marks. Similarly, in a 30-mark IA, class attendance accounts for 6 marks, class tests for 12 marks, and assignments/presentations for 12 marks. Class attendance marks are allocated on the basis of attendance percentage, ranging from 1.2 to 6.0 marks.

### ***Maintenance of Fairness***

To uphold fairness and equity in both Internal Assessment and Continuous Assessment processes, each college is mandated to strengthen its Monitoring Committee for Internal Assessment. This committee oversees the entire assessment procedure and addresses any grievances. In cases where a student disputes the decision of the college's Monitoring Committee, an appellate body, chaired by the Nominee of Dean of Colleges or Director South Delhi Campus, provides a channel for appeals.

### ***Cumulative Evaluation***

Theory examinations and internal assessments collectively evaluate the teaching and learning undertaken in both theory and tutorial classes.

### ***Practical Evaluation***

Practical assessments for courses with four credits entail a division of marks into continuous evaluation (25%), end term practical examination (50%), and viva-voce (25%). Similarly, for





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courses with two credits, practical marks are distributed as 25% for continuous evaluation, 50% for the end term practical or written exam, and 25% for viva-voce.

#### Harmonization of Marks

To maintain consistency, the variance in total marks resulting from different Lecture (L), Tutorial (T), and Practical (P) structures are harmonized using a weighted average calculated through a suitable formula for converting marks to grades.

**Attendance Requirement:** The attendance requirement for continuous mode of assessment adheres to the regulations specified in Ordinance VII of the University's Ordinances.

Total Credits	L	T	P	End term Theory Exam marks	Internal Assessment (IA) marks	Total of theory exam and IA	Duration of theory exam	Tutorial	Practical marks				Grand Total marks
								CA	CA	End term practical/written exam	Viva-voce	Total	
4	3	1	0	90	30	120	3 hours	40	0	0	0	0	160
4	3	0	1	90	30	120	3 hours	0	10	20	10	40	160
4	0	0	4	0	0	0	NA	0	40	80#	40	160	160
4	1	0	3	30	10	40	1 hour	0	30	60	30	120	160
4	2	0	2	60	20	80	2 hours	0	20	40	20	80	160
2	1	0	1	30	10	40	1 hour	0	10	20**	10	40	80
2	0	0	2	0	0	0	NA	0	20	40**	20	80	80
2	2	0	0	60	20	80	2 hours	0	0	0	0	0	80



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**Exclusion of Medical Certificates:** Medical certificates are excluded from consideration in calculating credits for regular attendance but remain relevant for determining examination eligibility.

**Participation in University Activities:** Students representing the college in university-sanctioned events must fulfill internal assessment requirements according to University provisions.

**Establishment of Internal Assessment Monitoring Committee:** The College has established an efficient Internal Assessment Monitoring Committee chaired by the Principal, which oversees the entire internal assessment process and addresses grievances.

**Departmental Oversight:** Individual departments monitor overall assessment compliance and address grievances arising from individual papers.

**Fair and Impartial Evaluation:** Teachers are expected to maintain fairness and impartiality in evaluating student assignments and projects, ensuring equitable treatment for all students.